

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003

Sacramento, CA 95826-9003

Subject: December's Employees of the Month	Agenda Item No.: VII.A. Enclosures: 1
Reason: Recognition	From: David W. Gordon Prepared by: Tim Herrera Board Meeting Date: 11/15/11

BACKGROUND:

CLASSIFIED

Para-educators **Jeannette Kekahuna Sanchez** and **Krishneel Lal** have been nominated as a team by Principal Beth Vieira for their contributions to the Special Education Department of the Sacramento County Office of Education. Mr. Lal and Ms. Kekahuna Sanchez work together in SCOE's middle school autism class located on the campus of Wilson C. Riles Middle School in the Center Joint Unified School District. The students whom they and teacher Marsha Cornwell serve represent a wide range of backgrounds, interests and abilities. Their supervisor reports that the success of SCOE's autism program at Wilson C. Riles School can partially be attributed to the commitment shown by Mr. Lal and Ms. Kekahuna Sanchez. Mr. Lal exhibits a calm demeanor on a consistent basis that lends to positive responses from students. Additionally, Mr. Lal volunteers his time after school coaching in the school district's football program. This has provided an opportunity for one of the students in the autism class to experience what it is to be a successful part of the football team. Ms. Kekahuna Sanchez demonstrates flexibility and positive teamwork, enabling students to maximize their skills in the general student population at Wilson C. Riles School. She supports and participates with the students in their classes, even as far as learning to play the clarinet in music class. Teacher Marsha Cornwell relies on the teamwork Mr. Lal and Ms. Kekahuna Sanchez offer and values their input regarding the students they support in the general student population. Both staff members, she reports, are dependable and professional in their duties. "Kris and Jeannette make suggestions and keep me informed on students' daily progress," Ms. Cornwell says. "It is truly a team effort, establishing student goals." Ms. Kekahuna Sanchez has been a Sacramento County Office of Education employee since September 2002. Mr. Lal has been a SCOE employee since September 2003.

CERTIFICATED

Marsha Cornwell, Teacher of the Severely Handicapped (SH), has been nominated by Principal Beth Vieira for her contributions to the Special Education Department of the Sacramento County Office of Education. Ms. Cornwell teaches students in SCOE's

autism program located on the campus of Wilson C. Riles Middle School in the Center Joint Unified School District. The autism class at Wilson C. Riles School has a diverse set of students, each of whom requires a unique program. Ms. Cornwell has established an elaborate and detailed schedule in order to provide support in the least restrictive environment for all her students. She has developed strong working relationships with the Wilson C. Riles School staff in order to facilitate as many opportunities as possible within the general education population for her special education students. As a result, Ms. Cornwell, her staff and students are active participants in all activities at Wilson C. Riles School. Prior to working in the autism program, she worked with students experiencing emotional challenges. Her supervisor reports, "Ms. Cornwell has made the transition to the autism class gracefully and brings enthusiasm and excitement to learning. She is inspired to discover as much as possible concerning her students and their disabilities." Ms. Cornwell's ability to balance compassion and sensitivity with student accountability makes her a valued asset to the autism program. Concludes her supervisor, "Ms. Cornwell is an excellent teacher. She is well-rounded, providing a structured and organized classroom environment. She applies consistent teaching techniques and establishes high, yet reasonable standards for her students. Ms. Cornwell is an inspiration to others through her ongoing commitment and dedication." Ms. Cornwell has been employed by SCOE since August 1980.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve commendation of the individuals named as Sacramento County Office of Education Employees of the Month for December 2011, and that the Board present Certificates of Recognition to these employees.

SACRAMENTO COUNTY BOARD OF EDUCATION

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Subject: SCOE Communications Staff	Agenda Item No.: VII.B. Enclosures: 0
Reason: Recognition	From: David W. Gordon Prepared By: Tim Herrera Board Meeting Date: 11/15/11

BACKGROUND:

The Sacramento County Office of Education (SCOE) Communications Office is the recipient of ten awards from the California School Public Relations Association (CalSPRA) for the 2010-2011 school year. The SCOE Communication team consists of Tim Herrera, Communications Director; Cathy Sapunor, Special Events Coordinator; Beth Flory, Program Analyst; and John Woodward, Multimedia Design Specialist.

The team received the following awards in the following categories:

California Gold

- Mather Employee Events Team (*Recognized for body of work throughout year*)

Award of Excellence

- Sacramento County Academic Decathlon Poster
- EXPRESSIONS 2011 Student Art Calendar
- Cy Young Building Dedication (Special Event Category)
- Employee Recognition Day (Special Event Category)

Award of Merit

- SCOE Website (Internet/Intranet)
- Sacramento County Academic Decathlon Banquet Program (Special Purpose Publication)
- Opinion-Editorial: Funding Delays Put Our Kids' Futures on Hold (Writing)
- Mock Trial/Moot Court Competition Program (Special Purpose Publication)
- Student Success Day (Special Event)

We are particularly proud that our Mather Employee Events Team, a model group of volunteers, is being recognized for its great work. The team hosts employee events throughout the year, building camaraderie, and raising funds for SCOE student programs.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve recognition of the SCOE Communications Department for the team's accomplishments in receiving a record ten CalSPRA awards.

SACRAMENTO COUNTY OFFICE OF EDUCATION

PERSONNEL TRANSACTIONS

Board Meeting – November 15, 2011

SUBSTITUTES/TEMPORARY APPOINTMENTS

<u>Group (Mgmt/Cert/Class)</u>	<u>Dept./ Program</u>	<u>Name</u>	<u>Status</u>	<u>Classification</u>	<u>Location</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Certificated	ROP	Spencer, Cynthia	Temp.	ROP Instr: Chiropractic Assistant	Yolo Cont.HS	10/31/11	\$254.27/day
Classified	Cal-SOAP/ AVID	Blas, Monet	L/Term	Cal-SOAP Tutor	As needed	09/26/11	\$14.00/hour
Classified	Cal-SOAP/ AVID	Borbe, Jesse	L/Term	Cal-SOAP Tutor	As needed	10/11/11	\$14.00/hour
Classified	Cal-SOAP/ AVID	Cazares, Luis	L/Term	Cal-SOAP Tutor	As needed	09/26/11	\$14.00/hour
Classified	Spec. Ed.	Ewalt, Scott	L/Term	Para-Educator, SH	As needed	10/17/11	\$14.75/hour
Classified	Cal-SOAP/ AVID	Gutierrez, Diego	L/Term	Cal-SOAP Tutor	As needed	09/26/11	\$14.00/hour
Classified	Cal-SOAP/ AVID	Ha, Thi	L/Term	Cal-SOAP Tutor	As needed	09/26/11	\$14.00/hour
Classified	Cal-SOAP/ AVID	Imad, Arshiya	L/Term	Cal-SOAP Tutor	As needed	09/26/11	\$14.00/hour
Classified	Spec. Ed.	Jamison, Gloria	L/Term	Para-Educator, SH	As needed	10/17/11	\$14.75/hour
Classified	Cal-SOAP/ AVID	Klenner-Cira, Karin	L/Term	Cal-SOAP Tutor	As needed	09/26/11	\$14.00/hour
Classified	PASS	Parker, Jazzmine	L/Term	College Student Assistant	As needed	10/27/11	\$10.00/hour
Classified	Spec. Ed.	Wardlaw, Lora	L/Term	Para-Educator, SH	As needed	10/17/11	\$14.75/hour
Classified	Spec. Ed.	Wolfe, Sheri	L/Term	Para-Educator, SH	As needed	10/17/11	\$14.75/hour

RECAP

	<u>Management</u>	<u>Certificated</u>	<u>Classified</u>	<u>Total</u>
Substitutes/Temporary Appointments	0	1	12	13
TOTAL	0	1	12	13

SACRAMENTO COUNTY BOARD OF EDUCATION

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Subject: Surplus Property	Agenda Item No.: VIII.A.2. Enclosures: 0
Reason: Declaration of Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code	From: David W. Gordon Prepared By: Tammy Sanchez Board Meeting Date: 11/15/11

BACKGROUND:

Throughout the year, the Sacramento County Office of Education (SCOE) has equipment including technology-related items and supplies which are determined unnecessary or unsuitable for school use. It would be in SCOE's best interest to deem these items obsolete. Education Code §§35160, 35160.2, 17546 allow for disposal and/or donation of property no longer needed or that is determined not suitable for school use. Items to be considered for disposal will have no salable value and will be disposed of or donated to charitable organizations or other education entity. Items determined to have a salable value will be sold via sale, auction, or donated to charitable organizations or other education entity. Items that have an initial cost of \$500.00 or more will be brought to the Board for approval prior to disposal, sale, auction, or donation to charitable organizations or other educational entity.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends Board approval to deem salvage items, as received throughout the fiscal year, obsolete. Authorized staff will dispose of items pursuant to Education Code §§35160, 35160.2, 17546. This authorization would be in effect for the 2011-2012 fiscal year.

VIII.A.2.1.

SACRAMENTO COUNTY BOARD OF EDUCATION

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Subject: Surplus Property	Agenda Item No.: VIII.A.3. Enclosure: 0
Reason: Declaration of Vehicle Listed as Surplus Property and Authorization to Dispose of Vehicle Pursuant to Education Code	From: David W. Gordon Prepared By: Tammy Sanchez Board Meeting Date: 11/15/11

BACKGROUND:

The vehicle listed below has been identified to be in a condition considered to be obsolete or unacceptable for Sacramento County Office of Education operations. It is not in running condition and the required smog inspection certification cannot be obtained for it. The vehicle was mostly used on site at the Sly Park Conservation and Environmental Education Center to clear pine needles and make fire breaks. Due to this type of usage, the vehicle is not in running condition even though it has low mileage.

SCOE Number	Vehicle ID Number	Model/Year	Mileage
C-402	1GCCT14R9H8211293	Chevrolet Truck S-10/1987	76,917

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends Board approval to declare this vehicle to be surplus property and to authorize the Procurement Department to dispose of it as authorized under Education Code §§35160, 35160.2, 17546.

SACRAMENTO COUNTY BOARD OF EDUCATION

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Agenda Item No.:	VIII.C.1.
Enclosures:	1
Board Meeting Date:	11/15/11

Grant/Contract Proposal Abstract

Title of Grant: Title VII Indian Education Formula Grant
Department/Director: K-12 Curriculum and Intervention/Sue Stickel
Funding Source: NCLB, Title VII
Amount Requested: \$49,095
Funding Period: July 1, 2011 to June 30, 2012

Program Description:

The NCLB, Title VII Indian Education Formula grant provides federal funds to support the efforts of local educational agencies to meet the unique educational and culturally related academic needs of American Indian students. The purpose of the funds is to help American Indian students meet the same challenging state student academic achievement standards as all other students are expected to meet. The services provided by funds from this grant will be based on a needs assessment, and will be designed with special regard for the language and cultural needs of the American Indian students. The activities will supplement and enrich the regular school program.

Prior to the initiation of this grant in 2008, Sacramento County school districts with smaller American Indian student populations were not able to take advantage of this federal funding opportunity. In order to serve these students, Capitol Area Indian Resources, (CAIR) Inc. initiated a conversation with SCOE about applying for the available federal funds. CAIR, Inc. is a nonprofit educational/cultural program that has successfully served the American Indian community in Sacramento and Yolo counties. CAIR, Inc. is also designated as the local, state-authorized American Indian Education Center. Over 240 American Indian students in our county will benefit from additional quality services at no cost to school districts or identified school(s).

New Positions:

None

Subcontracts:

Capitol Area Indian Resources, (CAIR) Inc. - \$47,845

Evaluation Component:

A report will be submitted to the USDE regarding the extent to which activities carried out with funds are effective in improving the educational achievement of American Indian students served, and documentation of compliance with all directly applicable statutory requirements.

Detailed Budget Attached

SACRAMENTO COUNTY OFFICE OF EDUCATION
 Budget for Grant/Contract for Services*

Detailed Budget Attached

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation Local State Federal New Grant Continuing Grant

Grant Title: Title VII Indian Education Formula Grant


Contact Person/Dept./Phone #: Jan Mayer/K-12 Curriculum & Intervention/228-2619

Funding Period: July 1, 2011 to June 30, 2012

Category	Grant Authorized Budget	Cash Match/ In-Kind	Total Grant Budget
Salaries* - Certificated (FTE) _____			
- Classified (FTE) _____			
Benefits			
Books and Supplies			
Temporary Employees			
Travel and Conference			
Rentals/Leases			
Printing/Copying			
Other Services & Operating Expenses			
Equipment			
Postage			
Utilities and/or Telephones			
Indirect <u>5%</u>	1,250.00		1,250.00
Other – Capitol Area Indian Resources, Inc.	\$ 47,845.00		\$ 47,845.00
Totals	\$ 49,095.00	\$	\$ 49,095.00

<i>*Positions included:</i>				
Title	FTE	Range/ Step	Grant Authorized Amount	Cash Match/ In-Kind Amount

* Special conditions can be elaborated on a separate attached sheet
 Revised 10/25/05

Initials of Grants Financial Staff: DF/BT
 VIII.C.1.2. 10/27/11


SACRAMENTO COUNTY BOARD OF EDUCATION

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Subject: Deferred Maintenance and Modernization Projects	Agenda Item No.: VIII.D.
	Enclosures: 0
Reason: Approval of Amended Contract for Architectural Services	From: David W. Gordon
	Prepared by: Sue Stickel
	Board Meeting Date: 11/15/11

BACKGROUND:

On February 15, 2011 the Board awarded contracts for architectural and construction services for improvements at the Leo A. Palmiter/Elinor Lincoln Hickey site and the Clellan "CY" Young site. The Leo A. Palmiter/Elinor Lincoln Hickey project design and preconstruction work is in progress and construction is anticipated to begin in June 2012. All other school and program site work for 2010–2011 has been completed. The Clellan "CY" Young project includes the construction of ADA Compliant upgrades, asphalt repair, and additional lighting to address safety concerns.

To provide for lighting, a shade structure with solar panels installed is an effective solution. Installing solar panels would produce adequate energy to power a new parking lot lighting system, provide for an electricity overage that could be credited back to SCOE, and provide for a yearly reduction in carbon dioxide, sulfur dioxide, and nitrous oxide pollution that is equivalent to a reduction of over nineteen thousand (19,000) miles of auto driving and the planting of 1.2 acres of trees. Additional architectural services are needed to provide for the engineering of the structure and to provide detailed construction specifications required by the City of Rancho Cordova for the plan review, permit, and bid documents.

The construction work will be undertaken after using a formal bid process. Staff will advertise and seek bids, and will provide staff recommendation to award the contract to the lowest responsible/responsive bidder for the work at a future Board meeting.

AWARD CONTRACT AMENDMENT

Architectural Services

Parking and Path of Travel at Clellan "CY" Young Building

Contractor Name: Imageworks Architecture Inc.
Original Amount: \$39,500
Amendment Amount: \$18,500
Total Amount: \$58,000
Source of Funds: Deferred Maintenance

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the amended amount of the contract for architectural services.

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Subject: Sacramento Community Based Coalition (SCBC) Caltrans Work Crew Program	Agenda Item No.: VIII.E. Enclosures: 0
Reason: Award of Bid	From: David W. Gordon Prepared By: Tim Taylor Board Meeting Date: 11/15/11

BACKGROUND:

On October 4, 2011 the Sacramento County Board of Education authorized staff to seek bids for the program implementation and employment of clients participating in the Caltrans Work Crew Program through the Sacramento Community Based Coalition (SCBC).

Bids were opened on October 25, 2011 and analyzed by staff members Bill Lane, Ph.D., Administrator, SCBC; Chris Leibforth, Project Specialist, SCBC; and Sharon Ketcherside, Supervisor, Procurement Services. All staff are in agreement and recommend Northern California Construction Training (NCCT) be awarded the contract for the partial fiscal year beginning January 1, 2012 through June 30, 2012 and for the fiscal year 2012/2013 beginning July 1, 2012 through June 30, 2013, which is subject to satisfactory performance in the prior year. The contract may be extended upon mutual consent of SCOE and NCCT for an additional 42 months in accordance with the provisions contained in Education Code Section 17596.

Vendor	Bid Total
Northern California Construction Training	\$4,860,000
Hands-On Executive Services	\$5,849,020

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent recommends the Board approve awarding Northern California Construction Training the Caltrans Work Crew Program contract operated through SCBC for a total cost of \$4,860,000 for the period beginning January 1, 2012 through June 30, 2013.

VIII.E.1.